

Basic Sessions [B] are intended for those with very little or no ACH knowledge.

Intermediate Sessions [I] are intended for those with 6 months or more ACH experience.

Advanced Sessions [A] are intended for the seasoned ACH professional with more than 2 years ACH experience or a good working knowledge of ACH

Interactive In-Person Workshop Courses	Date/Time	Location	Pricing
A Day in the Life of an ODFI – full-day Workshop [I] A typical ACH processing day for an ODFI can be challenging. This interactive workshop will define obligations of an ODFI (Originating Depository Financial Institution), details on authorizations, ACH risk requirements and exposure limits will be included in discussion. Authorization requirements for the most common SEC (Standard Entry Class) Codes, including format specifics will be covered. Marketing suggestions will be added to complete this ODFI learning experience. <i>Qualifies for 7.2 AAP Continuing Education Credits</i>	Thu - May 29, 2014 8:30 am - 4:00 pm	UMACHA Office Brooklyn Park, MN	Full-Day Workshop \$175.00 - Members \$350.00 - Non-Members
A Day in the Life of an RDFI – full-day Workshop [B] [I] RDFIs know that daily ACH operations can be both difficult and demanding. This interactive full-day workshop will help participants understand an RDFI's rights and obligations, warranties, and daily ACH processing activities, including: <ul style="list-style-type: none"> • Exception Processing • Returns • NOCs • Federal Government ACH (DNEs and Reclamations) Working knowledge of ACH recommended. <i>Qualifies for 7.2 AAP Continuing Education Credits</i>	Tues - April 29, 2014 8:30 am – 4:00 pm Wed - May 28, 2014 8:30 am - 4:00 pm	Best Western Plus Missoula, MT UMACHA Office Brooklyn Park, MN	Full-Day Workshop \$175.00 - Members \$350.00 - Non-Members

2014 Professional Development Workshops January – June

Interactive In-Person Workshop Courses	Date/Time	Location	Pricing
AAP Pre-VIEW full-day Workshop - [A] Whether you're just considering taking the AAP Exam or you've made the definite decision to do so, this full-day activity based workshop WILL benefit you! Discover what you know and where you need to concentrate your studies as you prepare for the AAP Exam. It's almost like taking several sample tests to see where your strengths and weaknesses are. This will then guide you in the right direction while preparing for the AAP Exam. Working knowledge (2+ years) ACH knowledge recommended. <i>Does not qualify for AAP Continuing Education Credits</i>	Thu - April 17, 2014 8:30 am - 4:30 pm Mon - April 21, 2014 8:30 am - 4:30 pm Thu - May 8, 2014 8:30 am - 4:30 pm Fri - May 9, 2014 8:30 am - 4:30 pm	Best Western Kelly Inn Fargo, ND Comfort Suites Marquette, MI Clarion Inn-Campus Eau Claire, WI UMACHA Office Brooklyn Park, MN	Full-Day Workshop \$175.00 - Members \$350.00 - Non-Members
ACH Return Processing half-day Workshop - [I] Gain in-depth knowledge on all types of returns – general returns and unauthorized returns, plus specifics on paperwork needed for the return process. During this half-day workshop you'll learn how to use return reason codes and corresponding timeframes. Case studies will be used to demonstrate how ACH returns are processed. Working knowledge of ACH recommended. <i>Qualifies for 3.9 AAP Continuing Education Credits</i>	Thu - Apr 10, 2014 1:00 pm - 4:30 pm Tue - June 03, 2014 8:30 am - Noon Thu - June 5, 2014 1:00 pm - 4:30 pm	Comfort Suites Duluth, MN Best Western Kelly Inn Fargo, ND UMACHA Brooklyn Park, MN	Half-Day Workshop \$90.00 - Members \$175.00 - Non-Members
ACH Audit Compliance full-day Workshop - [I] [A] Don't delay... make sure you're in compliance today with Appendix 8! Attend this full-day hands-on workshop to gain a "basic" overview of ACH participants, transaction flow, settlement and terminology, plus details on every aspect of the ACH Audit (Appendix 8). We'll also provide tips and suggestions for completing your audit. Plus, you'll receive UMACHA's exclusive "Audit Kit" at no extra charge! Working knowledge of ACH recommended. <i>Qualifies for 7.2 AAP Continuing Education Credits</i>	Tue - May 20, 2014 8:30 am - 4:00 pm Wed - May 21, 2014 8:30 am - 4:00 pm Thu - June 05, 2014 8:30 am - 4:00 pm Thu - June 12, 2014 8:30 am - 4:00 pm	UMACHA Office Brooklyn Park, MN Best Western Kelly Inn Fargo, ND Homewood Suites Sioux Falls, SD Best Western Plus Missoula, MT	Full-Day Workshop \$175.00 - Members \$350.00 - Non-Members

2014 Professional Development Workshops January – June

Interactive In-Person Workshop Courses	Date/Time	Location	Pricing
ACH Exceptions full-day Workshop - [I] [A] Proper handling of ACH exceptions is critical so you can limit your financial institution's liability and potential losses. Through case studies and a highly interactive full-day workshop, we'll discuss critical exception processing information, such as : <ul style="list-style-type: none"> • Closed accounts, posting errors/issues • Settlement and posting details • Return and NOC process (details on when and why) • Unauthorized (extended return) entry processes In this session, you'll also gain knowledge on the processing of Reclamations to round out your ACH exception processing knowledge. Working knowledge of ACH recommended.	Wed - April 30, 2014 8:30 am – 4:00 pm	Best Western Plus Missoula, MT	Full-Day Workshop \$175.00 - Members \$350.00 - Non-Members
	Wed - May 7, 2014 8:30 am - 4:00 pm	Clarion Inn-Campus Eau Claire, WI	
	Wed - May 21, 2014 8:30 am - 4:00 pm	UMACHA Office Brooklyn Park, MN	
ACH Format Details for ACH Files half-day Workshop [A] It's all in the details! This comprehensive half-day workshop will give participants all the format information needed to structure your ACH files. We'll cover: <ul style="list-style-type: none"> • Sequence of ACH Records • Data Specifications • Format Specifications • ACH Record Details (including File Header, File Control, Batch Header, Batch Control, Entry Detail, Addenda) Participants engage in a hands-on experience with ACH building blocks using the ACH technical and format specs. A great study workshop for the AAP candidate! Working knowledge of ACH recommended.	Thu - May 22, 2014 8:30 am - Noon	UMACHA Office Brooklyn Park, MN	Half-Day Workshop \$90.00 - Members \$175.00 - Non-Members
	Wed - June 4, 2014 1:00 pm - 4:30 pm	Best Western Kelly Inn Fargo, ND	

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ACH Fundamentals for Operations Staff half-day Workshop - [B] This half-day interactive workshop provides basic knowledge of ACH history and its legal framework. Learn the fundamentals about ACH participants, their roles and the flow of ACH transactions. Plus, take the mystery out of ACH terms and acronyms, details on settlement and posting, and general return information are discussed. <i>Qualifies for 3.9 AAP Continuing Education Credits</i>	Mon - April 28, 2014 1:00 pm - 4:30 pm <hr/> Mon - June 02, 2014 1:00 pm – 4:30 pm <hr/>	Best Western Plus Missoula, MT <hr/> Best Western Kelly Fargo, ND <hr/>	Half-Day Workshop \$90.00 - Members \$175.00 - Non-Members
ACH Risk Assessment half-day Workshop - NEW in 2014! [I][A] Understanding and managing the risks associated with originating ACH payments is essential for all originating financial institutions. Attend this half day workshop and hear about the different types of risks associated with ACH payments and the potential impact to your organization. Steps you should be taking to mitigate your institution's risk exposure will be discussed. This session will also focus on those additional risks that are unique to ODFIs, varying by the type of transactions that are being originated. We will also review sound business practices for managing those risks. <i>Qualifies for 3.9 AAP Continuing Education Credits</i>	Tue - April 15, 2014 1:00 pm - 4:30 pm <hr/>	UMACHA Office Brooklyn Park, MN <hr/>	Half-Day Workshop \$90.00 - Members \$175.00 - Non-Members

2014 Professional Development Workshops January – June

Interactive In-Person Workshop Courses	Date/Time	Location	Pricing
ACH Rules Book Review full-day Workshop [I] [A] Be in command of how to navigate the NACHA Operating Rules including details on the Appendices. In this one-day workshop, we'll outline the details on authorization requirements, ODFI warranties, RDFI responsibilities, and even show you how to master the functionality of Return and NOC tables including details on SEC codes. You MUST have a 2014 NACHA Operating Rules Book to benefit from this series. Basic ACH experience recommended. <i>Qualifies for 7.2 AAP Continuing Education Credits</i>	Wed - April 16, 2014 9:00 am - 4:30 pm	Best Western Kelly Inn Fargo, ND	Full-Day Workshop \$175.00 - Members \$350.00 - Non-Members
ACH Rules Updates half-day Workshop [I][A] Attend this NEW workshop to hear the latest "hot topics" in the ACH Rules space. The latest Rules changes will be discussed as well as those troublesome areas with recent Rules updates. May include discussion around other Payment applications as well. A must attend in 2014! <i>Qualifies for 3.9 AAP Continuing Education Credits</i>	Thu - May 1, 2014 8:30 am - Noon Wed - June 4, 2014 8:30 am - Noon Thu - June 5, 2014 8:30 am - Noon	Best Western Plus Missoula, MT Best Western Kelly Inn Fargo, ND UMACHA Office Brooklyn Park, MN	Half-Day Workshop \$90.00 - Members \$175.00 - Non-Members
National Check Professional Certificate Review full-day Workshop Are you sitting for the NCP exam this Spring? If so, then this workshop will help you "Check" your knowledge before the test. Perhaps you've already taken the 8-session webinar series (co-sponsored with WACHA) to prepare for the exam – this workshop is designed to "complement" those sessions in a "review format". This full-day workshop will be an interactive review of Check Fundamentals and Processing, Check Rules, Regulations, Agreements and Warranties. Also included will be Image Exchange, Check Fraud and Risk Mitigation. Use this workshop to fill in any holes in your "Check Book" of knowledge! <i>Qualifies for 7.2 AAP Continuing Education Credits</i>	Tue - March 18, 2014 9:00 am - 3:00 pm Wed - March 19, 2014 9:00 am - 3:00 pm Thu - March 20, 2014 9:00 am - 3:00 pm Fri - March 21, 2014 9:00 am - 3:00 pm	Best Western Kelly Inn Fargo, ND Best Western Kelly Inn Fargo, ND UMACHA Office Brooklyn Park, MN UMACHA Office Brooklyn Park, MN	Full-Day Workshop \$250.00 - Members \$500.00 - Non-Members

Interactive In-Person Workshop Courses	Date/Time	Location	Pricing
<p>SEC Codes in DETAIL Workshop - [I]</p> <p>Standard Entry Class (SEC) codes identify the type of ACH payment and are also used to determine how to process received transactions. Throughout this half-day workshop, we will cover a wide array of details on all SEC codes:</p> <ul style="list-style-type: none"> • Authorization requirements • Format specifics • Additional ODFI warranties • Return information and rules • Examples of how ACH products are used <p><i>Qualifies for 3.9 AAP Continuing Education Credits</i></p>	<p>Tue - June 03, 2014 1:00 pm - 4:30 pm</p>	<p>Best Western Kelly Inn Fargo, ND</p>	<p>Half-Day Workshop</p> <p>\$90.00 - Members \$175.00 - Non-Members</p>